

## **Constitution of 1Stone Collegiate Ministries at College of DuPage**

We, members of *1Stone Collegiate Ministries* hereby associate ourselves to be an integral part of the Student Activities program at College of DuPage as of the Fall Semester 2007.

### **ARTICLE I. NAME**

The name of this club shall be *1Stone Collegiate Ministries*.

### **ARTICLE II. OBJECTIVES**

- A. to encourage one another to learn, grow, and develop in a holistic and Christ-honoring way
- B. to provide opportunities and encouragement for students of all cultural and religious backgrounds to explore and experience the life, message, and person of Jesus Christ;
- C. to encourage the integration of faith and learning;
- D. to provide opportunities for developing new and significant friendships with other students;
- E. to seek and pray for God's blessings on the College of DuPage campus, faculty, staff, and student body;
- F. to be a club whose members are a blessing to the College of DuPage as a whole, our various Chicagoland communities, our local churches, and ultimately the world;
- G. to provide a meaningful symbol of identity with the College;
- H. to provide for its members an opportunity to participate in a college extracurricular activity;
- I. to be a means of developing rewarding leisure activities

### **ARTICLE III. MEMBERSHIP**

- A. Full membership in *1STONE Collegiate Ministries* shall be open to any College of DuPage student enrolled in at least one credit hour. Full members are eligible to vote and hold office.
- B. Faculty, staff, and community members may be associate members. Associate members may participate in club meetings, functions, and activities, but may not vote, serve as officers, or take precedence over full members.

### **ARTICLE IV. OFFICERS & DUTIES**

- A. The officers of the organization shall be President, Vice President, and Secretary/Treasurer.
- B. The duties of the officers shall be:
  - 1. President:
    - a. to preside at all general meetings of the club;
    - b. to carry out provisions of the constitution;
    - c. to appoint committee chair persons;
    - d. to call special meetings, and;
    - e. to work with the Vice President and Committee Chairpersons in integrating committee projects into club happenings;
    - f. to work with Secretary/Treasurer to coordinate and implement advertising strategies for club meetings and events.
  - 2. Vice President:
    - a. to attend all general meetings;
    - b. to assist the President;
    - c. to oversee and assist committee chairpeople;

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- d. to replace the President during the President's absence;
  - e. to handle duties requested by the President, and;
  - f. to work with the President and Committee Chairpersons in integrating committee projects into club happenings.
3. Secretary/Treasurer:
- a. to attend general meetings;
  - b. to maintain financial records and produce reports as needed;
  - c. to collect revenues, issue receipts, and properly deposit revenues;
  - d. to prepare appropriate paperwork for all expenditures;
  - e. to assign and instruct trustworthy, responsible people to be in charge of or help out with the money that goes into cash boxes involved in fund-raising events and activities, and collect the total revenue yielded from fund raising events and activities;
  - f. to work with other officers to determine fundraisers needed and with advisor and liaison to determine approval, and to make necessary arrangements for space and workers;
  - g. to collaborate with Committee Chairpersons about the money that can be allotted to them for committee projects;
  - h. to takes notes on the general meetings about what was proposed, discussed, and decided on as needed;
  - i. to book a room(s) for club and/or committee meetings and to complete necessary forms, and;
  - j. to work with president to coordinate and implement advertising strategies for club meetings and events.

### **ARTICLE V. ELECTION OF OFFICERS**

- A. The term of office shall be for one year and run from September to August.
- B. Elections shall be held the end of Spring Semester. Voting shall be by a show of raised hands; a plurality vote shall determine the winners.
- C. Only full members, who are in good standing with the college, are eligible to hold office. Members present at the election meeting are eligible to vote.
- D. Nominations will take place at a meeting and will be announced before the election. Nominations and elections can happen at the same meeting.
- E. Current officers shall count votes.

### **ARTICLE VI. REMOVAL OF OFFICERS**

Officers may be removed if the members feel that the officer is not performing his/her duties at a level which best upholds the constitution and by-laws of the club. Members should consult their advisor and/or their Student Activities liaison to establish a process for removal from office.

### **ARTICLE VII. COMMITTEES**

- A. Committees will be formed by the officers as the need arises.
- B. Committee chairs:
  1. will be appointed by the officers during the last half of the spring quarter or as needed;
  2. will be responsible for learning and carrying out proper procedures; and,
  3. will be responsible for recruiting committee members.

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### **ARTICLE VIII. ADVISOR**

- A. This club shall choose a regular advisor who will:
1. be a College of DuPage faculty or staff member properly approved;
  2. attend meetings and events of the club when possible, and;
  3. advise the officers and members on developing and implementing a program which allows the club to fulfill its purposes and objectives.

### **ARTICLE IX. MEETINGS**

Meeting shall be held regularly at a time to be specified by officers and advisor(s). Days and times of meetings shall be set at the beginning of each semester and shall be submitted to the Student Activities Liaison.

### **ARTICLE X. AMENDMENTS/REVISIONS**

Amendments/Revisions to this constitution shall be submitted to the President in writing for submission to the members for a vote. These amendments in final form (i.e., a revised copy of the constitution) along with a memo explaining the changes should be forwarded to the Student Activities Liaison for approval and filing.